



## **Minutes of EAFE Annual General Meeting Held at University of Algarve, Faro, 25<sup>th</sup> March 2002**

**Participants:** Members of EAFE

### **From the Bureau**

**Present:** Jorgen Lokkegaard, President  
Vincenzo Placenti, Vice-President  
Hans Frost, Treasurer

**Apologies:** Helen Pickering  
Dominique Rommel, Rapporteur

### **1. Election of Chair**

The motion of the Bureau was that Philip Rodgers should take the chair and he was subsequently elected. The Chairman stated that the annual general meeting was announced according to the rules of the Association. The first notice of the conference was in August 2001 (Bulletin no. 17) and information about the conference was updated on the website of EAFE.

### **2. Adoption of the Minutes of the AGM held in 2001 in Salerno**

The minutes were on the website. They were presented to the AGM for comments. No comments were forwarded, and the minutes of last year's AGM were adopted.

### **3. President's Report**

The Chairman gave the floor to the President Mr. Jorgen Lokkegaard. The President commenced his report with an apology for not being present at last year's conference, because urgent national matters for the Danish minister had occupied him. He expressed his gratitude for the willingness of the University of Algarve to host the conference. He congratulated Professor Pedro Pintassilgo, his team, and the University of Algarve for the excellent preparation and organization of the conference.

The President's report was on the EAFE website and a copy is attached to the minute book. One item was commented upon. The proposal for establishing an advisory committee (EAFE-AC) entailed a question about transparency of the work of the committee. The answer was that all work carried out by the committee would be available on the EAFE website.

The President's report was then adopted.

#### **4. Treasurer's report**

Hans Frost presented the Treasurer's report on behalf of Henning P. Jorgensen after whom Hans Frost had been elected Treasurer. At last year's conference in Salerno no candidate came forward for this post, and the Bureau was entitled to find a replacement. Hans Frost took over the Treasurer's position from Henning P. Jorgensen on 1<sup>st</sup> January 2002. A copy of the accounts is attached to the minute book

The account balance was commented upon. The total assets of EAFE are around Euro 35,000. Jan Willem de Wilde (NL) asked if there were any plans about spending the money. The Treasurer said there were currently no plans and said that the earnings of the Association are based on voluntary contributions that, generally speaking, are small. He said that around Euro 20,000 of the assets came from a special contribution associated with an EU financed project in the beginning of the 1990s. The balance was adopted hereafter.

The AGM had to decide on the magnitude of the fees. The proposal of the Bureau was that no changes should take place.

The proposal of the Bureau was adopted implying the following fees:

The corporate membership	Euro 250 (or more)
Individual membership	Euro 40
Associate membership	Euro 35 (no voting rights)
Student membership	Euro 15

#### **5. Election of officers**

President: Jorgen Lokkegaard (re-election)  
Proposer: Vincenzo Placenti,  
Secunder: Jan Willem de Wilde

Vice-President: Vincenzo Placenti (re-election)  
Proposer: Jorgen Lokkegaard  
Secunder: Ramon Franquesa and Patrice Guillotreau

Secretary: Aaron Hatcher (new election)  
Proposer: Jorgen Lokkegaard  
Secunder: Vincenzo Placenti

Rapporteur: Patrice Guillotreau (new election)  
Proposer: Jorgen Lokkegaard  
Secunder: Ramon Franquesa

Treasurer: Hans Frost (new election)  
Proposer: Jorgen Lokkegaard  
Secunder: Philip Rodgers

Auditor: Philip Rodgers (new election)  
Proposer: Jorgen Lokkegaard  
Secunder: Ramon Franquesa

One further Auditor has to be elected. Nominations could be forwarded to Philip Rodgers, who will pass them on to the Bureau.

The election of auditors is new and is caused by the fact that the auditors of University of Southern Jutland (SUC) have until now audited the accounts of EAFE. However, since the merger of SUC with two other Danish universities, this procedure is no longer possible. The accounts will now have to be audited by two auditors appointed by the AGM.

## **6. Next year's conference/AGM**

The President reported that he had been in contact with the EU Commission which has expressed the view that they would consider the possibility of organizing the 2003 conference, as a follow-up to the CFP revision. The President proposed that this contact is further pursued. The AGM adopted the proposal.

The Chairman asked for further proposals for next year in case the contact to the Commission was not successful. No proposals were forthcoming, however, and he asked the members of EAFE to consider options in this regard.

## **7. Any other Business**

There was no other business and the AGM was closed.

Hans Frost  
June 17<sup>th</sup> 2002.