

**Placement Agreement for  
UBO Students**

**CLAUSE 1**

This agreement states the conditions between the Company

**Company seal:**

Corporate Name : .....

Head Office : .....

Represented by : .....

And the University of Brest (UBO),  
3 Rue des Archives,  
CS 93837,  
29238 BREST CEDEX 3 - FRANCE

Represented by the Chancellor, M. PASCAL OLIVARD and the Trainee

**Student N°:**

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**Attach a copy of the Student Card**

**Student's Name :** Mrs  Ms  Mr

**First Name :**

<b>Date of Birth :</b>	<b>Current Address :</b>
	<b>Postcode :</b> <b>Town :</b>

**College or Academic School :**

**Specialisation :**    **Prepared degree :**

**Name of University Tutor :**

**CLAUSE 2**

**The work placement will take place      From :                      To :**

Comments (optional) : .....

**CLAUSE 3**

The primary objective of the work placement, subject of the Follow-up Form attached to this agreement as integral part, will be to enable the Trainee to practically apply, under the guidance of a supervisor, the theoretical knowledge acquired during his/her university curriculum.

**CLAUSE 4**

During his/her placement, the Trainee still remains a student under the liability and authority of the UBO Chancellor, who, in addition, will provide him/her with the medical follow-up stated in the French labour laws. Nevertheless, the Trainee will be subject to the Company's rules and regulations, and then he/she will especially comply with working hours, internal rules and professional secrecy.

The Trainee should comply with the rules in force about intellectual property (observance of legal obligations in particular about patentable inventions, patent application, fair use of softwares and software instruction manuals, valued works and trade secrets. The respective rights of both parts are governed by the Company's rules.

## **CLAUSE 5**

Should any disciplinary problem arise, the Company Managing Director reserves the right to terminate the Trainee's placement once he/she has sent a written notice to the UBO Chancellor and checked that this notification has been well received.

## **CLAUSE 6**

The Trainee should not aspire to a salary. However, whenever the placement within a company, an association, a public institution or other exceeds 3 months, he/she must be given a monthly allowance fixed by a collective, or vocational, agreement.

Should such a collective or vocational agreement be not available, the monthly allowance owed to the Trainee will be equal to 12.5% of the French Social Security ceiling (that is 398.13 € in 2008) for a duration of working time on the company premises equal to the working time duration stated by the law.

## **CLAUSE 7**

The Trainee still remains a full student over the period of placement, even when it takes place during the university holidays, and he/she is covered by his/her student health insurance scheme.

In accordance with the French laws regarding work-related accidents, the Trainee is covered for all risks incurred during his/her work placement as part of his/her curriculum by virtue of the provisions set forth in decree n° 85-1045, enacted on September 27, 1985 in accordance with law n° 85-10 passed on January 3, 1985 and modifying article L 416-2° of the French Social Security Code (now Article L 412-8 2° of the New Code).

Should the Trainee have an accident, either at work or on the way to or from work, the Company Managing Director must immediately inform the institution in charge of the health insurance scheme (CPAM) and provide the UBO Chancellor with a copy of the accident report form.

## **CLAUSE 8**

The Trainee, under the authority of the Company Managing Director, will benefit from the "civil liability" insurance policy taken out by all the personnel when there is such a policy.

The Trainee must take out a personal civil liability insurance at the company of his/her choice to cover any damage or injury caused by him/her to the Company or to a third party during his/her placement.

## **CLAUSE 9**

The Managing Director of the company must provide the Trainee with a signed certificate mentioning the placement duration together with the type of work done.

## **CLAUSE 10**

The Trainee will submit a written report to his/her University tutor. A copy of this report will be sent to the Company Managing Director who has the right, if he or she deems it useful, to pass on his/her comments to the Tutor.

Should this report be published, in any case it would be only after approval by the Company Managing Director.

## **CLAUSE 11**

The Chancellor of the University of Brest must inform the Trainee-applicant, or his/her legal representative if he/she is under 18 years, of the terms of the present agreement.

This agreement is drawn up in quadruplicate. A copy is given to each part.

## **CLAUSE 12**

Any change in the present agreement will be the subject of an endorsement.

Read and approved,

**Company seal**  
Managing Director,  
Date and Signature:

Read and approved,  
The Trainee,

Read and approved

**Name of the University Tutor:**

Date and Signature:

Read and approved

pp The University Chancellor,

**The University Secretary,**

**A. PILLOT**

Date and Signature:



9) Work conditions: *(To be filled in)*

**Working hours of the company or institution**

Days	Morning (00h00)		Afternoon (00h00)	
	From	To	From	To
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				

**Working hours by Trainee (if not alike)**

Days	Morning		Afternoon	
	From	To	From	To
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				

The Trainee works at night:  Yes  No

The Trainee works on Sunday, or a public holiday:  Yes  No

If Yes, be more precise:

A .....

Date and signature by Supervisor:

Date and signature by Trainee following the mention  
“read and approved”

Date and signature by University Tutor